

Workplace Safety - Presentation Incident Report (Form 1)



For Scenario (circle): A B C

Job at time of incident:

Location of incident:

Date of incident (D/M/YR): 13 April 2012 Time: 3 pm

Date incident reported (D/M/YR): 13 April 2012 Time: 3:30 pm

Presentation - Form 1

**Ensure to complete the
Safe Work Instructions
(Form 2).**

Type of incident: Near-miss Minor injury Serious injury Property damage

Reported to (who would it be reported to): Supervisor Management JHSC

Nature of injury (if any):

Witnesses: Yes No Statement attached: Yes No

Damage to equipment Yes No or property: Yes No

Hazard Rating: High Medium Low

Description of incident:

Identify causes (check which applies):

People Equipment Material Environment Process

Hot weather Cold weather Distraction bad equipment wrong tool

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Was Personal protective Equipment worn by worker? If no, indicate what not worn.

- Hard hat Safety boots Safety glasses Hearing Protection Fall Arrest

Other, if any:

Recommended preventative actions (list / identify what needs to be done to ensure it does not happen again).

Answer the following questions:

Does training need to be conducted? Yes No

Does a Safe Work Instruction need to be developed? Yes No

Is any additional personal protective equipment required? Yes No

Should the worker be disciplined for an unsafe act? Yes No

Completed by: _____ Date: _____

Follow-up by: Supervisor Management Joint Health & Safety Committee

Date of follow-up:

- Immediately,
 Within two (2) days, or
 Within one week

Name of person(s) investigating:

Signature:

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A Forklift Incident



An operator has driven a forklift carrying an unarmed missile over the edge of the loading dock. The work was wearing her seat belt and was not seriously injured.

B Scaffold Failure



A worker was standing on a 2"X8" wooden plank on a scaffold. The plank has broken and the worker has fallen

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C Needle Stick



A health care worker was preparing a syringe to provide a patient with an injection. The patient was uncooperative and lashed out at the worker. The worker experienced a significant near miss; the needle did not break the skin.